

## REPLACING BOARD MEMBERS

When a vacancy occurs on the Board, an interim Board member shall be appointed at the discretion of the Board to serve for the remainder of the term.

If the Board decides to replace a Board seat vacancy by asking a person who served in the past to fill the vacancy, this is the process to be used.

- a. The Board will make a list of past board members from that area.
- b. The Board President will call and ask the past Board members if they are interested.
- c. The Board President will present the list of interested candidates to the Board as a whole.
- d. The Board as a whole will vote on which interested candidate to select.
- e. The vote will be by signed written ballot.
- f. The candidate will be sworn in and seated at the next regular Board meeting.

If the Board decides to replace a Board seat vacancy by soliciting interested parties from the area covered by the vacancy, this is the process to be used.

- a. An advertisement will be placed in the local newspaper for a minimum of two weeks.
- b. Applicants will submit a written request to the Board asking that they be considered.
- c. If more than one person applies, the Board will decide
  - 1) Criteria for the Board selection.
  - 2) Questions to be asked of the applicants.
- d. A special Board meeting will be scheduled for applicants to come before the Board to be interviewed in open session.
- e. The Board will then vote for a candidate by signed written ballot.
- f. The candidate selected will be sworn in and seated at the next regular Board meeting.

Date of Adoption:  
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