

# **Safety Drill Evaluation**

**School Name:** Stanley-Boyd Elementary

**Time of Drill:** 2:40 pm

**Fire Department Invited (Yes/No):** No

**Police Department Invited (Yes/N.):** Yes & attended

**Number of Students:** 385

**Number of Adults:** 50

**Drill Type:** Lockdown

**Evacuation Time:** N/A

## **Drill Remarks:**

Today we practiced an all school lockdown. Before practicing the drill, a brief description of why we practice the drill was read to the staff and students. The announcement also provided staff and students with valuable information during the drill and in case they weren't in their classroom during the start of the drill.

Overall, the elementary staff and students did a good job. During the drill, I walked around, checked that the building was secured, and made sure all classroom doors were locked. Below are a couple other items that I observed and will be discussing with the staff so future drills run smoothly.

1. One room had a couple students visible when I looked through the window by the door. I met with the teacher after the drill to remind the teacher to have all students hiding in the room.
2. The second door of one classroom was open, and students were visible when I looked in the door window. I met with the teacher after the drill. We locked the door, and she will be adding more paper to cover the entire door window.

These were the only areas of concern that I observed as we practiced the drill.

**Recorded By:** Dean Lew

**Title:** Elementary Principal

**Date:** 11/19/21